

## Charter Amendments

The Office, as part of the development of the Annual Plan and budget, discussed with Te Rūnanga a number of initiatives to reduce the cost of producing and distributing the Annual Report. This revised approach and the associated savings has been incorporated in the revised report and generate savings of approximately \$40,000 per annum. At its September meeting Te Rūnanga made changes to the Charter to enable the implementation of these revised arrangements.

Those changes are detailed below:

### 1. Sub-clause 12.3

Delete the existing sub-clause 12.3 of the Charter and replace with:

**12.3 Annual Report:** Te Rūnanga will make available to all Adult Members of Ngāi Tahu Whānui whose name and address is recorded in the Beneficiaries Register, copies of the Annual Report as follows:

- (a) by making it available on its website or through other electronic means; and
- (b) making copies of it available for viewing at the Head Office of Te Rūnanga o Ngāi Tahu and the office of each Papatipu Rūnanga; and
- (c) where requested, by sending a copy to Adult Members of Ngāi Tahu Whānui who request it either in hardcopy form or on electronic media

### 2. Insert new Sub-clause – Sub-clause 12.3A

The following be inserted as sub-clause 12.3A of the Charter:

**12.3A Annual Accounts:** Te Rūnanga will make available to all Adult Members of Ngāi Tahu Whānui who request them, the Annual Accounts either in hardcopy form or on electronic media.

### 3. Sub-clause 16.11

Delete the existing sub-clause 16.11 of the Charter and replace with:

**16.11 Notice of Annual General Meeting to Ngāi Tahu Whānui:** Te Rūnanga will provide not less than 21 days notice of each Annual General Meeting of Te Rūnanga by advertising the relevant information:

- (a) on its website; and
- (b) in any relevant Te Rūnanga publications preceding the Annual General Meeting (including the Annual Report) which Te Rūnanga considers appropriate; and
- (c) in any other way it considers appropriate

The failure for whatever reason to provide notice to an individual Adult Member of Ngāi Tahu Whānui will not affect or invalidate the convening or conduct of an Annual General Meeting.

### 4. Sub-clause 1.1

Delete the existing sub-clause 1.1 of the Charter and replace with:

**1.1 “Annual Report”** means the report of Te Rūnanga, made available under sub-clause 12.3 to the Adult Members of Ngāi Tahu Whānui, chis Te Rūnanga provides in respect of each

Financial Year being a report on the Annual Accounts and the performance of Te Rūnanga, the Charitable Trust and NTHC, incorporating a summary of any performance audit conducted in respect of that Financial Year or any other period ending on the Account Date on that Financial Year.

**5. Insert new definition of “Adult Member” in sub-clause 1.1**

The following to be inserted into sub-clause 1.1 between the definition of “Administrator” and “Alternate Rūnanga Representative”:

**“Adult Member”** means any Ngāi Tahu Whānui Member who is 18 years of age or over at the relevant date.